

# CONTINUING EDUCATION

PA Renewal Due May 31, 2024

## What CE Should I Take?

- **It's my first time taking continuing education.**
  - All licensees renewing taking CE for the **FIRST TIME** must take the General Module (7 hours) AND the Residential Module (7 hours)
- **I have taken continuing education before.**
  - All veteran licensees must take at least 3.5 hours of mandatory instruction on PA Required Topic: Broker Supervisory Duties, Policies & Risk Management
  - The remaining hours can come from any CE or PA broker-approved course. (Including General or Residential Modules) - **MORE CLASS OPTIONS COMING SOON!**

## My license is inactive. What CE do I need to take?

- Those re-activating prior to 12/01/2023 need 14 hours of any approved real estate CE to reactivate, and an additional 14 hours (3.5 hour Broker Supervision) by May 31, 2024
- Those re-activating on 12/01/2023 or later need to ensure they complete an appropriate 14 hours (see above).



**Polley ASSOCIATES**  
SCHOOL OF REAL ESTATE

## Choose Your Learning Style

### CLASSROOM

Polley Associates offers daytime, evening classes, and weekend classes in a classroom

### LIVESTREAM - ZOOM

Attend via Zoom from wherever you can use a computing device – desktop, laptop, tablet, or smartphone with video and audio.

### ONLINE SELF-PACED

On your own time, on your own schedule.

## License Renewal

All license renewals are completed in the Pennsylvania Licensing System (PALS). The portal typically opens the license renewal option sometime in March or April of renewal years (the exact date varies). Once the portal for license renewal is available, you will log in to your PALS account to complete your renewal.

PA does not require that you send in transcripts. Rather, you will be asked on your renewal application whether or not you have completed your mandatory continuing education hours. The Real Estate Commission will then audit licensees after the **May 31, 2024** deadline to ensure that the hours have been completed by requesting your transcripts.

## QUESTIONS? CONTACT US